

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
Administration Committee Minutes
June 6, 2002

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPES OF THE MEETING ARE AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee held its meeting at SCAG offices at 818 W. 7th Street, 12th Floor, Los Angeles.

1.0 CALL TO ORDER

Mayor Pro Tem Bev Perry called the meeting to order at 9:00 a.m.

2.0 PUBLIC COMMENT PERIOD

No public comment.

3.0 ELECTION OF CHAIR & VICE-CHAIR

A nomination for Jon Mikels as Chair was made by Councilmember Toni Young. There being no opposition, it was MOVED (Young), SECONDED (Alexander), and UNANIMOUSLY approved Jon Mikels as Committee Chair.

A nomination for Richard Dixon as Vice-Chair was made by Mayor Ron Roberts. There being no opposition, it was MOVED (Roberts), SECONDED (Bernson), and UNANIMOUSLY approved Richard Dixon as Committee Vice-Chair.

4.0 CONSENT CALENDAR

Chair Bev Perry asked that Item 3.1.5 be pulled. SCAG should ask for a date change for the Southern Cal Coastal (North) Los Angeles meeting because it conflicts with SCAG Regional Council meeting date.

It was MOVED (Judy Mikels), SECONDED (Bates), and UNANIMOUSLY approved.

The consent items were MOVED (Judy Mikels), SECONDED (Young) and UNANIMOUSLY APPROVED.

3.1 Approval Items

3.1.1 Minutes of the May 2, 2002 Meeting

3.1.2 Contracts

New Contracts

- SK Metro
- Jack Faucett Associates
- Meyer Mohaddes Associates, Inc.

- 3.1.3 Authorization of Subcommittee and Task Forces for FY 2002-2003
- 3.1.4 SCAG sponsoring the 2002 Western IPG Conference
- 3.1.5 Sponsorship of California Legacy Project Regional Diversity Workshop
- 3.1.6 Grant Application to Caltrans Division For Environmental Justice

3.2 Receive & File

- 3.2.1 SCAG Legislative Matrix 2001-2002 Session
- 3.2.2 Contracts/Purchase Orders \$5,000 & \$25,000
 - California State University Long Beach
 - The Center for Organization Effectiveness
 - Govplace
 - SAS Institute
 - Coalition of America's Gateway & Transit Corridors
- 3.2.3 Conflict of Interest Listing
- 3.2.4 Information on the 2002 Legislative Briefing
- 3.2.5 Fee Service Work

4.0 ACTION ITEMS

4.1 Administration Committee Report

- 4.1.1 Final Fiscal Year 2002-2003 Overall Work Program & Budget

Ralph Levy presented this item and gave a power point presentation.

In response to a question on amendments, Ralph Levy responded that for the new fiscal year, there would only be one amendment instead of the four we had this fiscal year.

Mayor Pro-Tem Ron Bates asked that the same time frames be used to reflect expenditures and revenues.

Mayor Pro-Tem Ron Bates commented that this budget is more realistic in reflecting the actual capabilities of SCAG and the subregions.

The item was MOVED (Bernson), SECONDED (Bates) and UNANIMOUSLY APPROVED.

4.1.2 Increase SCAG's Line of Credit

Bert Becker presented this item.

Bert Becker informed the Committee that an increase in the Line of Credit would provide SCAG better flexibility and allow for the possibility of elimination of the Rapid Pay Program with Caltrans, thus saving money.

Mayor Pro-Tem Bates raised concern with the State and Federal agencies not understanding how an MPO operates its cash flow and accounting operations, then being critical of SCAG for having a Line of Credit.

Bert Becker answered that there have been productive discussions with the funding agencies and believes they now understand how SCAG operates. SCAG's cap on TDA funds is a significant concern and staff has created a plan to address this issue.

Councilmember Toni Young raised concern with the Commissions not receiving an increase in membership dues.

Mayor Pro-Tem Bev Perry asked that this issue be sent back to the Communications and Membership Committee.

Mayor Pro-Tem Bev Perry asked that, when available, Bert Becker bring more information back to the committee regarding the Rapid Pay Program.

The request was MOVED (Bates), SECONDED (Dixon) and UNANIMOUSLY APPROVED.

4.1.3 Proposed Work Plan for Web Enhancements

This item was MOVED (Judy Mikels), SECONDED (Young) and UNANIMOUSLY approved.

4.1.4 U.S. Mexico Trade Transportation & Economic Summit

This item was MOVED (Bates), SECONDED (Young) and UNANIMOUSLY approved.

4.1.5 FY '03 MTA Regional Core Rideshare Support Services

Mayor Pro-Tem Bev Perry stated that VCTC should be included in the recommended action.

This item was MOVED (Judy Mikels), SECONDED (Roberts) and UNANIMOUSLY approved.

4.1.6 FY '03 MTA Rideshare Support Services MOU

Mayor Pro-Tem Bev Perry stated that OCTA should be deleted from the recommended action.

This item was MOVED (Judy Mikels), SECONDED (Bates) and UNANIMOUSLY approved.

5.0 INFORMATION ITEMS

5.1 Monthly Financial Report

Bert Becker (Chief Financial Officer) presented this item.

5.2 Update on Caltrans Audit

Bert Becker (Chief Financial Officer) presented this item.

5.3 So. Calif. Metro Area 2001 Certification Review Findings

Bert Becker stated that SCAG has been certified by the Federal government as a transportation planning agency for the next three years.

6.0 COMMENT PERIOD

No comments presented.

7.0 ADJOURNMENT

Councilmember Perry adjourned the meeting at 9:50 a.m.

Bert Becker, Chief Financial Officer
Staff to the Administration Committee

Committee Members Present:

Mayor William Alexander	City of Rancho Cucamonga
Mayor Pro Tem Ron Bates	City of Los Alamitos
Councilmember Hal Bernson	City of Los Angeles
Councilmember Art Brown	City of Buena Park
Councilmember Richard Dixon	City of Lake Forest
Mayor Pro Tem Lee Ann Garcia	City of Grand Terrace
Mayor Ron Loveridge	City of Riverside
Supervisor Jon Mikels	County of San Bernardino
Supervisor Judy Mikels	County of Ventura
Councilmember Bev Perry	City of Brea
Mayor Ron Roberts	City of Temecula
Councilmember Sidney Tyler	City of Pasadena
Councilmember Toni Young	Port of Hueneme

Committee Members Absent:

Councilmember Lawrence Kirkley	City of Inglewood
Councilmember Bea Proo	City of Pico Rivera

Staff Present:

Bert Becker	Chief Financial Officer
Helene Smookler	Legal Counsel
Ralph Levy	Manager, Budget & Grants

Others Present:

Ed Jones	SCAG Liaison
Jerilyn L. Mendoza	En. Defense – EJ Project Officer
Jeff Lustgarten	Cerrell Associates
Eddie Tafoya	Cerrell Associates
Phyllis Winger	Councilmember Bernson's Staff
Rick Bishop	WRCOG
Cecil Carpio	Inglewood Avcom
Zahi Faranesh	SCAG
Tom Jenkins	Parsons Brinkerhoff
Paul G. Glaab	City of Irvine